

## **SDACC Doctoral Degree Assistance for Educators**

### **Description:**

*Recognizing the value of advanced training to the individual, to the local school and conference/boarding academy, and to the denomination in future service, the doctoral study assistance plan is made available for selected certificated education personnel. It is designed to encourage full-time educators to obtain a doctorate degree and is a cooperative effort with the employee, the employing organization, and the SDA Church in Canada.*

### **Eligibility:**

Educational personnel are eligible to apply for SDACC funding for doctoral degrees if:

- They are full-time teachers or principals within the SDACC school system. Employees on temporary contracts are not eligible.
- They have an earned master's degree from an accredited university.
- They hold a valid Professional denominational teaching certificate.
- They are approved and recommended by their Conference Board of Education and/or Conference Executive Committee or Boarding Academy Board.
- The doctoral degree to be pursued is offered by an accredited university.

### **Submitting Applications:**

- Applications should be submitted by the employee to the Conference Board of Education and/or Conference Executive Committee or Boarding Academy Board.
- If approved, the Conference Board of Education and/or the Conference Executive Committee or Boarding Academy Board will submit the application, with their recommendation, to the SDACC Office of Education by February 1.
- Final approval for funding rests with the SDACC Board of Directors. No commitment of SDACC financial assistance shall be given to any candidate until the application has been approved.

### **Financial Provisions:**

If approved, the employee will receive the following in addition to the salary and benefits for which s/he would normally qualify under the SDACC salary scale:

- 100% of tuition costs, including distance learning fees, to a maximum of \$70,000 USD for the duration of the program (not to exceed seven years), to be reimbursed upon presentation of receipts each semester from the university
- 100% of dissertation costs to a maximum of \$1000 (e.g., editing, publishing, surveys, etc.)
- One round-trip air fare or mileage to institution per year, whichever is less (if an on-campus intensive is required)
- Note: The employee is responsible for all textbooks and materials and any miscellaneous charges and fees.

### **Conditions:**

- The number of recipients will be limited to 2 at any point in time union wide.
- All candidates must make annual re-application and shall present progress reports following the same procedures as in the initial application. Ongoing support is contingent on the successful completion of the courses registered for. The doctoral studies sponsorship shall be given for a maximum of seven years.
- A written agreement, including an amortization agreement, must be signed by all parties prior to commencement of a program of study with denominational financial support.
- If the degree has not been completed in seven years, the employee may be required to reimburse the SDACC and employing organization for up to 50% of the total funds invested.



**Doctoral Degree Assistance for Educators – Re-Application**

**Personal Information**

Full Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Birth date: (dd/mm/yyyy) \_\_\_\_\_ Gender: \_\_\_\_\_ 1<sup>st</sup> Language: \_\_\_\_\_  
SDA Teacher Certification: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**Current Employment Information** *(Please note only full-time educators are eligible for this assistance. Employees on temporary contracts are not eligible.)*

Conference: \_\_\_\_\_  
School: \_\_\_\_\_  
Job Description: \_\_\_\_\_

**Doctoral Degree Information**

University: \_\_\_\_\_ Degree: \_\_\_\_\_  
# of Credits Completed: \_\_\_\_\_ # of Credits Remaining: \_\_\_\_\_  
Estimated Completion Date: \_\_\_\_\_

**Please attach a copy of your unofficial transcript to this application and submit to your employer.**  
(This transcript will be used to verify successful completion of the courses taken thus far.)

Employer:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
_____ <i>Signature</i>	_____ <i>Date</i>	
Seventh-day Adventist Church in Canada:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
_____ <i>Signature</i>	_____ <i>Date</i>	