



Information for SDACC Educators

Travel

- The Phoenix Sky Harbor International Airport (PHX), is the closest to the hotel and convention centre.
- The primary form of transportation to all hotels from PHX is the Phoenix Valley Metro Rail. The cost for this is \$2.00 USD each way, payable by credit card or US cash. For more information, see <https://www.valleymetro.org/fares/faqs>. Be sure to keep your receipt to submit for reimbursement from the SDACC. (Note: a shuttle service to and from the airport will NOT be provided by NAD/SDACC.)
- The NAD has provided detailed information on using the light rail (Sky Train/Valley Metro) to get from the PHX airport to your hotel. You can access it on the Cadence app or on our website [here](#).

Hotel Accommodation

- Most educators from the SDACC will be staying in the Renaissance Phoenix Downtown Hotel, but a few are staying at other hotels listed below.
- Estimated walk times from hotel to convention center:
 - Hyatt Regency Phoenix – 3-minute walk
 - Renaissance Phoenix Downtown Hotel – 4-minute walk
 - Hyatt Place Phoenix Downtown – 9-minute walk
 - Residence Inn Phoenix Downtown – 9-minute walk
 - Crowne Plaza Phoenix Airport – 15++ minute walk
- All individuals must have a major credit card at the time of hotel check-in. This will only be used for incidentals.
- Those staying at the Renaissance, or the Hyatt Regency are a short walk from the Convention Center. The NAD has arranged Uber transportation for those staying at hotels farther away. If your hotel is eligible, you will receive an Uber code via Cadence.

Weather

- As I'm sure you are aware, Phoenix is experiencing an extreme heat wave. The Convention Center is prepared (and has been hosting conventions throughout the summer already) and have assured us that the power grids are designed for high temperatures, so the air conditioning will make indoor living comfortable.
- Bring a refillable water bottle with you. It will be important to stay hydrated, and the NAD has increased the number of water stations that will be available throughout the Convention site.

Funding

- The SDACC is covering the following costs:
 - Most economical airfare
 - Travel to/from home airport
 - Home airport parking (if needed, and must be economy)
 - One checked bag (for those flying)
 - Travel to/from AZ airport (via Light Rail)
 - Those driving will receive the equivalent of the most economical airfare from the airport they would have flown out of
 - Hotel tips (a maximum of \$3/each day your room is serviced = \$9.00) (to be included on the expense report for reimbursement)
- Your employer (conference/KC) is covering the following costs:
 - Registration fee
 - Hotel accommodation
 - Per Diem (check with your conference for amount and what is required for reimbursement)
- Educators are responsible for the following costs:
 - Additional checked bags
 - Incidental costs at the hotel (e.g., room service, etc)
 - Half the hotel costs (for those who choose to room alone or bring a spouse/guest)
 - All costs for accompanying family members
 - Cross-border cell phone costs (Note: WIFI will be available in the hotel and convention center)
 - Hotel parking in AZ if they choose to drive. Parking could be as much as \$35 USD/night or more.
- Please note, receipts will need to be submitted with expense reports. If any payments were made by credit card, include your credit card statement to be reimbursed the amount that includes exchange paid. Without the credit card statement, you will be reimbursed an amount that reflects the current monthly exchange rate.
- Please note that activity and hotel costs for family members and/or guests will be billed to the teacher by the employer after the convention.
- Expense reports should be obtained from and submitted to your conference office of education for reimbursement.

Registration

- Registration fees for employees include all presentations (worship, general sessions, breakouts), exhibits, concert, 3 meals, and a convention backpack and gift.
- Once registered, each registrant should receive three separate confirmation emails regarding the convention:
 - Registration Confirmation noting they are registered for the convention, and a link to register any guests they will be bringing. Note that only those guests who plan to attend any of the convention meetings or meals will need to be registered.
 - Housing Confirmation confirming your hotel and arrival and departure dates. Check to make sure these dates are accurate and contact Brandy immediately if changes are needed.
 - Cadence app information: If you haven't already done so, please download the Cadence app so that you can access important information before and during the Convention. For more information, see <https://convention.adventisteducation.org/convention-app-information/>

- If any edits need to be made on an individual's registration, that person will need to contact Brandy ASAP (perkins.brandy@adventist.ca) to make any necessary changes.

Family members and/or guests

If you are bringing family members or guests with you, please note the following:

- Only family members and/or guests who plan to attend any of the convention meetings or meals need to be registered.
- To register family members and/or guests, you must use the link sent in your registration confirmation email which will require you to enter a credit card for payment. July 29 is the last day to register online. After that date, only onsite registration will be possible, and the registration fees increase to \$300.
- The registration fee for family members and/or guests (including children aged 7+) is \$120. Children 6 and under are free. Registered family members and/or guests can attend worship, concert, exhibits, and the three included meals. Adult guests who wish to also attend breakout sessions and receive the convention backpack will need to pay the full registration fee of \$160.
- Parents are responsible for childcare, and adults must supervise children at all times.
- Attendees are responsible for their guest's registration fees, travel, ½ of the hotel room cost, and the Wednesday evening activity if they choose to attend.

Meals

- The following 3 meals are included:
 - Tuesday, August 8 lunch
 - Tuesday, August 8 supper
 - Wednesday, August 9 lunch
- In addition, Wednesday supper will be covered by the SDACC at the planned social outing.
- Breakfast is on your own and is covered by the per diem you receive from your employer. There are several breakfast places around the convention center; most hotels also have breakfast options for a fee.

SDACC Social Activity (Wednesday, August 9)

- If you wish to bring family members and/or guests with you to this event, you were asked to indicate this on the Google form sent out by Brandy. If you would like to make changes to the information you submitted, please contact Brandy ASAP.
- The shuttle buses will pick us up at Areas #3 & #4 in front of the N. Bldg. off 3rd St. between Monroe & Washington Streets ([see map](#)).
- Since we have such a large group, we will have two groups of people being transported. The first group will depart at 5:45 pm and the next group will depart when the buses come back. The travel time is about 10 minutes to the restaurant.
- The meetings are scheduled to end at 5:15 pm. This will give you enough time to take your bags back to the hotel and meet at our departure location for 5:30 pm. If you happen to miss the shuttle buses, you can always take the Light Rail to The Old Spaghetti Factory (1418 N. Central Ave, Phoenix, AZ)
- Please click [here](#) for further details and meal options.
- For those bringing family members and/or guests, the cost is \$30 USD/guest. If your guest is a child (12 and under), they may order off the kid's menu at a cost of \$15.00 USD.
- Costs for guests will be billed to your employer and they will request reimbursement from you.

- Each person will also be given a ticket to present to your server, so they know you are a part of our group. These tickets will be handed out when you register on Monday. Brandy says, DO NOT LOSE THEM, Shad says OR YOU WILL HAVE TO PAY FOR YOUR OWN MEAL, and Betty says I CAN'T PUT THAT IN THIS INFO SHEET!

Group Picture

- We will be taking an SDACC group picture at a location, date, and time to be determined.
- Watch for a message through Cadence.

On-site Check-in Procedures

- We recommend that you travel directly to your hotel from the airport. Check-in times are usually 3 pm or later. If you arrive before that time, most hotels will hold your baggage if you wish to explore the area.
- Check-in registration for the convention is open from noon to 6 pm on Monday, August 7. All registered attendees (including registered family members and/or guests) will go to the North Building of the Convention Center, Level 3 (Pre-function A-3). Follow the signs for check-in, print your name badge at the kiosk counters, and then proceed to the SDACC counter where you will receive your convention backpack, lanyard, and gifts (and a warm welcome from us 😊).
- If you are unable to register by 6:00 pm on Monday, please email Brandy (perkins.brandy@adventist.ca)

SDACC Booth

- If no one is at the SDACC booth and you need assistance, please email Brandy (perkins.brandy@adventist.ca).

Wheelchairs/Scooters

- Attendees who need a wheelchair or scooter can arrange rentals from one of the following service partners provided by the City of Phoenix:
 - A-1 Golf Cart Leasing, Inc A1golfcart@aol.com
 - Scootaround Mobility Services www.scootaround.com
 - Discover Mobility, Inc renee@DiscoverMobility.com
 - Valley Medical Services trutti@valleymedicalsupplies.com
- For more information, please see the [NAD July 24 FAQ sheet](#)

Academic Credit

- You will automatically receive 20 clock hours (2 CEUs) for full-time attendance at the convention.
- Several Adventist universities are offering academic credit for the convention. Please see the following link for specific requirements and costs: <https://convention.adventisteducation.org/academic-credit-information/>
- If you choose to apply for academic credit, you will not also receive CEU hours.